



YOUR PRIVACY & CONFIDENTIALITY

We are committed to protecting your personal information.

We are responsible for your personal information.

Family Service Saskatoon is responsible for the information which is gathered during the time you access services. Family Service Saskatoon is equipped with policies to protect confidential information.

We collect this information for precise reasons.

Family Service Saskatoon records information to enable us to provide you with services, to evaluate, and to manage our plans and services.

We ask you for your agreement before collecting, using and sharing your personal information. Each client or their authorized representative will have consent to our collection and documentation of personal information.

We will limit the amount of information collected to what is essential to provide service.

We use personal information only to provide the services you have agreed to.

Family Service Saskatoon will not use your personal information other than for the service we provide, for the evaluation or the management or the planning of services, unless you give agreement for other uses.

We protect your personal information.

Family Service Saskatoon will protect your information to ensure your confidentiality unless we are obligated by law to disclose information. You will always be notified if we must disclose information due to Legal requirements.

You can ask us questions about our policies and practices regarding protection of your information held at Family Service Saskatoon.

At your request, a member of our personnel can provide you with information about our policies and practices for managing personal information.

You have the right to know the nature of the personal information we hold. You can view your files if you wish.

Through a request to our Executive Director, you may review your counselling file in the presence of an authorized staff member.

If you have any questions or concerns or want more information about how your personal information has been collected or used, or if you want to make a complaint, contact Family Service Saskatoon's Executive Director at 306 244-0127.