

Position: Domestic Violence Court Caseworker

Employment Type: Permanent, full-time in-scope position

Closing Date: April 9, 2024

Duties and Responsibilities:

The Domestic Violence Court Caseworker (DVCCW) is responsible for providing support to individuals who are directly impacted by intimate partner violence. The DVCCW, working closely with court officials, police and community agencies, provides support, information and referrals to victims of intimate partner violence, attends court, prepares risk assessments, and contributes to decisions regarding “no-contact orders”. Duties shall be performed in a manner consistent with the overall mission and values of the agency. The position reports to the DVCCW Supervisor, under the direction of the Director of Programs.

Duties include:

- Provide victim services for the Saskatoon Domestic Violence Court (DVC) which includes working closely with the Court, Probation Services, Crown Prosecutors’ office, Court officials, police services, and various community agencies.
- Provide services to victims of domestic violence including support, information about the Domestic Violence Court and criminal justice processes, accompaniment to court, and referrals to other agencies and services as needed.
- Monitor and address safety concerns identified by or related to the victim.
- Attend docket and trial courts in the Domestic Violence Court and provide court updates to clients in a timely manner.
- Enter court updates in client files and database with attention to detail and accuracy.
- Prepare risk assessments and consult with other agencies regarding recommendations for changes to court ordered release conditions.
- Act as a liaison between the victim and the police, prosecutor, DVC, and other agencies as required.
- Adhere to all reporting requirements regarding child protection and follow through according to agency policy and procedures.
- Participate in agency program development and public education including development and presentation of workshops.
- Maintain positive working relationships with referral agencies and community partners to ensure collaboration and coordination of supports for clients.
- Participate in agency and community meetings including in-service training and ongoing professional development.
- Perform related administrative and record keeping duties, including casework documentation, correspondence and statistical recording as required.
- Participate in clinical supervision with the Director of Programs; consult with the DVCCW Supervisor and Director of Programs on a regular basis.
- Assist with supervision of peers, students and individual cases as required by the agency from time to time.
- May be required to perform work outside of regular operating hours, including evenings and/or weekends.
- Other duties as assigned.

Qualifications:

Education:

- Bachelor of Social Work degree or Bachelor of Indigenous Social Work degree.
- Three to five years of direct experience working in a court environment or related relevant area.
- Knowledge of the dynamics of domestic/intimate partner violence and demonstrated experience working with victims of such violence
- Be eligible for registration with and maintain good standing in a relevant professional association.

Areas of Knowledge:

- Counselling theories and practice
- Theories of human development, behaviour, and change
- Theories and practices of communication and conflict resolution
- Interviewing, assessment, and evaluation techniques
- Knowledge of and experience in trauma- and violence-informed approaches
- Demonstrated ability to work in cross-cultural environments
- Awareness of and cultural sensitivity to the customs, traditions, spiritual beliefs and philosophy and perspectives of Indigenous, immigrant, refugee, and newcomer populations
- Awareness of addictions, mental health concerns, FASD, etc. and influence/impact on individuals impacted by domestic/intimate partner violence
- Self-motivated with the ability to work both independently and within a team environment in a professional and respectful manner
- Ability to prioritize and multitask within a demanding and sometimes unpredictable client/court driven environment
- Professional ethics
- Caseload management
- Strong interpersonal and communication skills
- Ability to deal with difficult people in unusual or challenging situations
- Valid driver's license and access to a personal vehicle

Final candidates are required to provide satisfactory criminal record checks including a vulnerable sector search.

This position is in-scope, CUPE Local 5316.

Compensation:

Pay range of \$4,229.14 to \$4,777.78 per month based on Bachelor's Degree and related experience.

Submit resume, cover letter and references to:

Mail: Martha Hollinger, Executive Assistant
Family Service Saskatoon
#102-506 25th Street East, Saskatoon, SK S7K 4A7
Email: martha.hollinger@familyservice.sk.ca

Family Service Saskatoon thanks all applicants for their interest, however only those candidates selected for interviews will be contacted.

Posting opens on April 2, 2024 and closes on April 9, 2024 at 5:00 pm

Family Service Saskatoon is an inclusive organization, welcoming individuals of all abilities. We believe in workplace diversity and we do not discriminate in our employee selection. Race, color, disability, religion, gender, national origin or sexual orientation does not play a role in our hiring decisions.