

**Position:** Counsellor

**Employment Type:** Part-time (.5 FTE) position to March 31/23, with possibility of extension  
In-scope position

**Closing Date:** January 17, 2022

**Duties and Responsibilities:**

The Counsellor provides counselling, therapy, and related services to individuals, couples, families, and groups who are seeking relief from personal or interpersonal problems. This includes providing Rapid Access Counselling Clinics at various locations; includes some work in the evenings. Duties shall be performed in a manner consistent with the overall mission and values of the agency. The position reports to the Director of Programs.

**Duties include:**

- Provide counselling, therapy and related services according to agency needs including Rapid Access Counselling.
- Participate in program development, including development and presentation of workshops, group facilitation, and group interventions.
- Attend relevant agency meetings, be knowledgeable about agency programs and community activities, and market agency programs to the community using various methods (in-person, social media, etc.).
- Perform related administrative and record keeping duties, including casework recording, session evaluations, correspondence and statistical recording as required.
- Participate in clinical supervision on a regular basis and consult with the Director of Programs.
- Be eligible for registration with and maintain good standing in a professional association.
- Assist with supervision of peers, students and individual cases as required by the agency from time to time.
- Other duties as assigned.

**Qualifications:**

Education:

- Bachelor's Degree in a relevant field of study, such as Social Work, plus two to five years of supervised clinical experience in a related or relevant counselling area. Master's Degree in a relevant field preferred (i.e., Social Work, Counselling).
- Other relevant combinations of education and experience may be considered

Areas of Knowledge:

- Single session, solutions focused approach
- Counselling theories and practice
- Theories of human development, behavior and change – Family Systems Theory
- Theories and practices of communication and conflict resolution
- Interviewing, assessment, and evaluation techniques
- Professional ethics
- Caseload management
- Ability to promote services including using various social media platforms
- Strong interpersonal and communication skills
- Ability to deal with challenging people in unusual situations

Final candidates are required to provide the following: proof of COVID 19 vaccination and a satisfactory criminal record check including a vulnerable sector search.

This position is in-scope, CUPE Local 5316.

**Compensation:**

Pay range of \$4,005.21 to \$4,524.80 per month, prorated, based on Bachelor's Degree and related experience.

**Submit** resume, cover letter and references to:

Mail: Martha Hollinger, Executive Assistant  
Family Service Saskatoon  
#102-506 25<sup>th</sup> Street East, Saskatoon, SK S7K 4A7

Email: [martha.hollinger@familyservice.sk.ca](mailto:martha.hollinger@familyservice.sk.ca)

Family Service Saskatoon thanks all applicants for their interest, however only those candidates selected for interviews will be contacted.

Posting opens on January 10, 2022 and closes on January 17, 2022 at 5:00 pm

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Family Service Saskatoon is an inclusive organization, welcoming individuals of all abilities. We believe in workplace diversity and we do not discriminate in our employee selection. Race, color, disability, religion, gender, national origin or sexual orientation does not play a role in our hiring decisions.